

LICENSING FOR BOWEN ISLAND BUSINESS

Business Summit, October 18, 2016



OVERVIEW

- Resolution
- History
- Context
- Examples
- Issues
- Discussion

COUNCIL RESOLUTION (RES#16-249), JULY 25, 2016

- It was moved and seconded that Council direct the Economic Development Committee to include in its 2017 work plan the feasibility of implementing municipal business licensing and report back to Council with recommendations by April 2017. *Carried unanimously.*
- Importance of feedback from the community.

BACKGROUND

According to statistics from the Ministry of Community, Sport and Cultural Development, there are 162 municipalities in British Columbia and essentially all require business licences.

The *Community Charter* gives a municipal council the ability to adopt a bylaw that requires business licensing within its jurisdiction. Bowen Island has already done so.

Section 3.40 of the Land Use Bylaw requires that “Each business and home occupation shall have a valid business licence issued by the Municipality prior to commencement.”

All businesses and home occupations on Bowen Island are therefore in contravention of the LUB because Bowen Island Municipality has not established a business licence program.

Municipal staff completed a significant amount of work on business licensing in 2004; however, Council did not direct staff to proceed with the development of a business licensing policy and bylaw.

No staff work appears to have been undertaken in the intervening 12 years.

HISTORY

BOWEN ISLAND BYLAW SERVICES

REPORT

Date: September 15, 2004
To: Isabell Hadford, Chief Administrative Officer
From: Chris Buchanan, Bylaw Enforcement Officer
Re: Business Licensing on Bowen Island

Purpose:

The purpose of this report is to provide information regarding the implementation of business licensing within Bowen Island Municipality. This information is to serve as background for the development and adoption of a *Business Licensing Policy* and *Bylaw* for Bowen Island Municipality if Council so desires.

Recommendation:

1. That Council direct staff to proceed with the development of a *Business Licensing Policy* and *Bylaw* for Bowen Island Municipality; and
2. That staff initiate discussion with the District of West Vancouver, the District of North Vancouver, and the City of North Vancouver regarding the development of inter-municipal licensing agreements.

CONTEXT

infiniti/business-licencing

SEARCH

Home Services Community Government Bylaws I Want To...

Bylaws

- Bylaw Information
- Permits & Licenses
- Policies
- Business Licencing
- Bylaw Enforcement

City Council

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Business Licencing

Who needs a District of Tofino Business Licence?

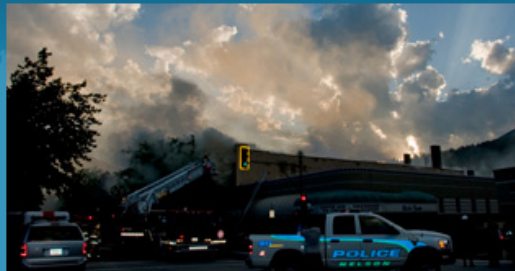
Any person planning to operate a business or any form of commercial activity, must possess a valid business licence to work within the District of Tofino.

Unsure of the licenses you require? Check out BizPal, a free online service that allows business clients to easily generate a customized list of the permits and licences they require.

New Business Licence Applications

The \$50.00 application fee, Business Licence Application Form, and Business Licence Information Sheet are required for each new business licence application. These documents, accompanied by a copy of all necessary certificates from federal, provincial or municipal government authorities (or whenever the same documents are requested by the Bylaw Enforcement Officer), are the first steps in applying for a business licence within the District of Tofino.

Please ensure that the location of your intended business has the appropriate zoning. You can determine the property zoning by viewing the zoning map. When you have determined the zoning of your intended business, you may check the Zoning Bylaw to determine the uses permitted on the property. When you click on the above links, please allow a few seconds for the documents to load.



NELSON Spotlight

2016 SUSTAINABLE LEADERSHIP AWARDS

Nomination Period is Open! Application Deadline is November 14th, 2016.

Click [here](#) for more information on how to apply.

City Services

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ANIMAL CONTROL

APPLICATIONS & FORMS

BYLAW ENFORCEMENT

CITY MANAGER

CORPORATE SERVICES

DEVELOPMENT SERVICES & ENGINEERING

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Business Licence

Any person owning or operating a business within the City of Nelson is required to obtain an annual Business Licence. Please consult the [Business Licence Application and Fee Schedule \[PDF - 61 KB\]](#) on the [Applications & Forms](#) page for further information.

Related Links

- [Business Licence Application \[PDF - 79 KB\]](#)
- [Business Licence Revision Form \[PDF - 72 KB\]](#)
- [Applications & Forms](#)
- [Bylaws](#)

EXAMPLES

- Short-term rentals
- Intermunicipal business licensing



those are some considerations.

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Business licensing is a necessity. In order to plan for future development and activity in every sector, a municipality needs to know the quantity and types of all activities carried on - not just business. Operating business information is not properly captured in the census, provincial/federal registries, chambers of commerce or telephone listings. Using the B&B example, if B&Bs are not registered and you can't measure change from year to year, how do you measure costs/benefits to housing stock, zoning regulations and municipal finances? So, I'm also going in to BIM to register my business today. Register your business and speak up in support.

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Is there a difference btwn registering a business and licensing one? Because, if you read what was tabled yesterday, there are no licenses. The process was started in early 2000's and then got lost in a shuffle (approx 2003) and stayed lost under both Turner and Adler. That is what they are addressing, and then, yes, we can move ahead and track these things. Godspeed, Muni powers!

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there is no 'process' to get started or restart. We have a law and we would like our laws followed. If there is no appetite for this present council to bring BIM into lawfulness, they can simply repeal the by-law. In or out, it is a pretty basic question.

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Isn't that exactly what they are doing? bringing BIM into lawfulness? I'm missing something here.

SCHEDULE "C"

Classes of Businesses which Qualify for an Inter-municipal Business Licence

Contractors including, but not limited to:

Acoustical	Fabricating (metal)	Plaster/Stucco
Air Conditioning	Fencing	Plastic
Alarm Systems	Fiberglassing	Plumbing
Alterations and Repairs	Finish Carpentry	Pressure Washing
Appliance Repair	Fireplaces (non-masonry)	Pump Maintenance/Installation
Arborite	Fireproofing	Rails
Architects	Flagging Service (Traffic Control)	Refrigeration
Awnings	Flooring	Reinforcing Steel
Blacktopping	Framing	Restoration
Blasting	Furnace Repair	Road Builders
Brickwork/Masonry	Gas	Roofing
Building	General Household Repair/ Handyman Service	Sand Blasting
Building Movers	Glazing	Sanitary
Bulldozing	Gutters	Saunas
Cable Installation	Hauling	Scaffolding
Cabinets	Heating/Sheet Metal	Security and Alarms
Carpenter	Inspection Services	Sewers
Carpet Cleaner	Insulation	Sheet Metal
Caulking	Intercommunications	Shingler
Cement Finishing	Iron Worker	Shoring
Chimney Service	Irrigation	Siding
Cladding	Janitorial Service	Signs, All
Concrete	Land Clearing	Skylights
Concrete Pumping	Land Surveyors	Sprinklers
Construction Manager	Landscape/Gardening	Steamfitters
Crane Operator	Lathing	Steel Erection
Cutting and Coring	Logging	Store Fixtures & Decorations
Decking	Locksmith	Swimming Pools
Demolition	Marble	Tanks
Disposal Service	Mechanical	Terrazzo
Ditching	Mechanical Equipment Installation	Tile
Diving	Metal Worker	Toilet Partitions/Shelving
Doors – Overhead, etc.	Millwork	Tree Service
Draft Sealing	Moving (Building)	Upholstering
Drainage	Oil Worker	Ventilation
Drilling	Ornamental Ironwork	Waterproofing
Drywall/Plasterer	Painting/Decorating	Weatherproofing
Electrical	Paving	Welding
Electronics	Pest Control	Wood Preserving
Elevator/Skip Hoist	Pile Driving	Wood Stove Installer
Engineers	Pipe Bending & Fabricating	Wrecking
Excavating/Backfill	Pipeline	Wrought Iron

ISSUES

- **Priority:** How important is business licensing?
- **Public education:** What do people need to know?
- **Scalability:** Can we start small? Should we start big?
- **Fees:** What would they be?
- **Inspections:** Would there be any? How would that work?
- **Monitoring and enforcement:** How would that work?
- **Administrative cost:** What would this cost? Worth it?
- **Cost of doing nothing:** What would that be?

DISCUSSION

- What are the advantages you see for Bowen business licenses?
- What makes you nervous?